

APPRENTICESHIP CURRICULUM (OPTIONAL TRADE)

Rubber

Designer_Die and Mould for Plastic

Course Code: C0082200016

☒ NAPS ☐ Non-NAPS

NSQF Level: 4



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Course Details

1.	Course Name	Designer_Die and Mould for Plastic										
2.	Course Code	CO082200016										
3.	Apprenticeship Training Duration: (2 to 4 weeks of BT is embedded in this duration as per the requirement of the establishment)	Months: 12 months										
	Remarks											
4.	Credit	TBD										
5.	NSQF Level (Mandatory for NAPS)	4 NSQC Approval Date: 30/12/2021										
6.	Related NSQF aligned qualification details	<table><tr><th>S. No.</th><th>QP/ Qualification/ NOS Name (As applicable)</th><th>QP/ NOS Code & Version</th><th>NQR Code</th></tr><tr><td>1.</td><td>Designer_Die and Mould for Plastic</td><td>RSC/Q8001_V1</td><td>2021/RUB/RSDC/04893</td></tr></table>			S. No.	QP/ Qualification/ NOS Name (As applicable)	QP/ NOS Code & Version	NQR Code	1.	Designer_Die and Mould for Plastic	RSC/Q8001_V1	2021/RUB/RSDC/04893
S. No.	QP/ Qualification/ NOS Name (As applicable)	QP/ NOS Code & Version	NQR Code									
1.	Designer_Die and Mould for Plastic	RSC/Q8001_V1	2021/RUB/RSDC/04893									
7.	Brief Job Role Description	The individual at work is responsible for supervising the process of designing details of die/mould parts, their working mechanism and other system requirements for manufacturing of the plastic products.										
8.	NCO-2015 Code & Occupation (Access the NCO 2015 volumes from: https://labour.gov.in/organizationsofmole/directorate-general-employment-training-dget)	NCO-2015/3115.12										
9.	Minimum Eligibility Criteria (Educational and/ or Technical Qualification)	12th Class (Science) OR I.T.I ((two years after Class 10th) in relevant trade) OR										

		Certificate-NSQF (Level 3 - Jr. Designer- Die and Mould for Plastic) with 2 Years of experience relevant																									
10.	Entry Age for Apprenticeship	18 years																									
11.	Any Licensing Requirements (<i>wherever applicable</i>)	NA																									
12.	Is the Job Role amenable to Persons with Disability	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, check the applicable type of Disability <table border="1"> <tr> <td><input type="checkbox"/> Locomotor Disability</td><td><input type="checkbox"/> Leprosy Cured Person</td><td><input type="checkbox"/> Cerebral Palsy</td><td><input type="checkbox"/> Dwarfism</td><td><input type="checkbox"/> Muscular Dystrophy</td></tr> <tr> <td><input type="checkbox"/> Acid Attack Victims</td><td><input type="checkbox"/> Blindness</td><td><input type="checkbox"/> Low Vision</td><td><input type="checkbox"/> Deaf</td><td><input type="checkbox"/> Hard of Hearing</td></tr> <tr> <td><input type="checkbox"/> Speech and Language Disability</td><td><input type="checkbox"/> Intellectual Disability</td><td><input type="checkbox"/> Specific Learning Disabilities</td><td><input type="checkbox"/> Autism Spectrum Disorder</td><td><input type="checkbox"/> Mental Illness</td></tr> <tr> <td><input type="checkbox"/> Multiple Sclerosis</td><td><input type="checkbox"/> Parkinson's Disease</td><td><input type="checkbox"/> Haemophilia</td><td><input type="checkbox"/> Thalassemia</td><td><input type="checkbox"/> Sickle Cell Disease</td></tr> <tr> <td><input type="checkbox"/> Multiple Disabilities</td><td></td><td></td><td></td><td></td></tr> </table>	<input type="checkbox"/> Locomotor Disability	<input type="checkbox"/> Leprosy Cured Person	<input type="checkbox"/> Cerebral Palsy	<input type="checkbox"/> Dwarfism	<input type="checkbox"/> Muscular Dystrophy	<input type="checkbox"/> Acid Attack Victims	<input type="checkbox"/> Blindness	<input type="checkbox"/> Low Vision	<input type="checkbox"/> Deaf	<input type="checkbox"/> Hard of Hearing	<input type="checkbox"/> Speech and Language Disability	<input type="checkbox"/> Intellectual Disability	<input type="checkbox"/> Specific Learning Disabilities	<input type="checkbox"/> Autism Spectrum Disorder	<input type="checkbox"/> Mental Illness	<input type="checkbox"/> Multiple Sclerosis	<input type="checkbox"/> Parkinson's Disease	<input type="checkbox"/> Haemophilia	<input type="checkbox"/> Thalassemia	<input type="checkbox"/> Sickle Cell Disease	<input type="checkbox"/> Multiple Disabilities				
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<input type="checkbox"/> Multiple Disabilities																											
13.	Submitting Body Details	Remarks: Name: Rubber, Chemical & Petrochemical Skill Development Council E-mail ID: ceo@rcpsdc.in Contact Number: 011-41009347- 48																									

14.	Certifying Body	Rubber, Chemical & Petrochemical Skill development Council
15.	Employment Avenues/Opportunities	<p>Self-Employment: Trainees can also start their own business and also provide jobs to other people.</p> <p>Washing of the vehicles Jobs Opportunities in private companies: The trainees can get a job in a corporate as Designer - Die and Mould for Plastic.</p>
16.	Career Progression	Vertical progression Supervisor Supervisor (Level 5)
17.	Trainer's Qualification & Experience:	Candidates certified in the same trade or a Graduate or ITI pass out or Diploma may be exempted from Basic training
18.	Curriculum Creation Date	24/07/2022
19.	Curriculum Valid up to Date	30/12/2024

Module Details

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
1.	Introduction	<ul style="list-style-type: none"> Discuss the objectives and benefits of the Skill India Mission Describe the scope of the Plastic Industry and its sub-sectors Discuss job role and opportunities for Designer - Die and Mould for Plastic in Plastic Manufacturing sector Elaborate the basic terminology used in Plastic Manufacturing sector 	0	0	0	0
2.	Supervise die/mould designing RSC/N8001 Version: 1.0	<ul style="list-style-type: none"> State the significance of ensuring that the junior designer interprets the sketches and work orders correctly Explain the operating procedure of computer aided design and manufacturing software, manual and software based drafting techniques and procedure to create 2-d and 3-d designs of mould Describe the technical and functional requirements of moulds or dies as well as the sequence of operations for mould/die design process List various types engineering drawing, plastics and additives used for mould/die designing and plastic materials and its properties including shrink behaviors Describe the methods of verifying the specifications regarding moulding material, machine specifications, and other tool specifications and validating the appropriate moulding procedure and processes State the significance of availability of the raw materials to execute the designing Explain the moulding process flow and types of manufacturing processes and functions like hydraulics, pneumatics, electronic instrumentation, servo driven actions, etc. State the importance of following the sequence of operations required for moulding process and ensuring the drawings of the mould/die are shared with the in-house 	40	60	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>tool room or third- party agency for review</p> <ul style="list-style-type: none"> • Explain the methods of reviewing the drawing and operation of the mould/die using simulation software and analyzing the end result through CAE software during the design stage • Outline the importance of developing and integrating new mould design approaches and latest mould design technologies and adhering to GD&T requirements for any on-line gauges designed as part of designing • Discuss various methods to establish the working system for the mould/die like guiding system, feed system, ejection system, etc. for injection mould; type of die, size of mandrel required in extrusion die; and shape of bottle and its size in blow moulding • Role play on how to discuss the work order and other relevant details with the junior designer • Employ proper procedures to analyze and approve the process of moulding items, requirement for new tool, etc. for mould design along with validating the mechanism of the working for the mould/die based on the sequence of operations required for the moulding process • Apply proper methods to check the rough dimensions of the mould/die prepared by the junior designer • Explain how to inform the junior designer about the prototype requirement of the mould for proper working • Create a sample drawing for the required mould/die using CAD/CAE software • Show how to design complete injection moulds, including all solid models and 2D drawings and update the dimensions of the mould/die as per the feedback obtained • Employ appropriate methods to validate the operation sequence program while using robotics/automation application for mould functioning 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Apply proper methods to ratify the typical allowances, fits and tolerances required on matching parts for the process trimming, and warpage, etc. • Roleplay on how to share the finalized mould profile and dimensions with the in-house tool room or third-part agency for review • Discuss Process Failure Mode Effects Analysis, and various problem identification and root cause analysis techniques with regards to any problem encountered during the development or assembly of parts of the mould • Describe the methods of mould flow analysis, stress analysis, FMEA, etc. • State the significance of maintaining performance data of the mould for next project • Explain the methods of Identifying appropriate solution in case of requirement of any change in the design considering cost, time, impact on mechanism etc. • Discuss standard procedure for documentation • Apply appropriate methods to check and ensure that the list of raw material and required size as per finished mould/die design is prepared as per the SOP • Dramatize a situation to ensure that the drawings of the mould/die are released as per standard procedure • Employ proper methods to appropriately monitor the development as per machining process in tool room for any revision or clarity required • Identify the operating procedure of computer aided design, software based drafting techniques. • Demonstrate the procedure to create 2-d and 3-d designs of mould. List the sequence of operations for mould/die design process. • Verify the specifications of the moulding material, machine, and other tools. • Ensure the availability of the raw materials to execute the designing. • Explain the moulding process flow and types of manufacturing processes and 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>functions.</p> <ul style="list-style-type: none"> Review the drawing and operation of the mould/die using simulation software. Discuss the importance of developing and integrating new mould design approaches and latest mould design technologies. Adhere to GD&T requirements for any on-line gauges designed as part of designing Perform steps for establishing the working system for the mould/die, for injection mould. Analyze and approve the process of moulding items, requirement for new tool, etc. Validate the working mechanism for the mould/die based on the sequence of operations required for the moulding process. Check the rough dimensions of the mould/die prepared by the junior designer. Inform the junior designer about the prototype requirement of the mould. Use CAD/CAE software for creating a sample drawing for the required mould/die. Demonstrate how to design complete injection moulds, including all solid models and 2D drawings. Review the finalized mould profile and dimensions with the in-house tool room or third-party agency. List various problem identification and root cause analysis techniques. Maintain performance data of the mould for next project. Prepare the documents as per the standard procedure. Arrange the raw material for the mould/die design as per the SOP. Ensure that the drawings of the mould/die are released as per standard procedure. Monitor the development as per machining process in tool room for any revision or clarity required. 				
3.	Coordinate	<ul style="list-style-type: none"> Explain the standard policies on behavioural etiquette, professionalism and gender 	40	60	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
	and communicate effectively at the workplace RSC/N5610 Version: 1.0	<p>sensitive service practices at workplace and standard hierarchy and reporting structure</p> <ul style="list-style-type: none"> • Discuss effective ways of team coordination • List the key helpline numbers • State the significance of listening, responding, trusting, supporting and respecting all colleagues and seniors • Outline the importance of maintaining clarity, honesty and transparency while communicating with the seniors and colleagues as well as seeking clarification on the information provided by seniors • Discuss the importance of complying with standard policies and procedures for team work and respecting the personal and professional space of colleagues and superiors • Role play on how to interact with colleagues and seniors in a polite and professional manner, listen actively to the issues or requirements of colleagues and respond timely and appropriately • Dramatize how to pass on essential information to the colleagues timely and coordinate with seniors on work-related and behavioral feedback • Role play on how to report the status of work in the desired format as per the schedule to seniors and inform about any deviations or anomalies • Dramatize on how to coordinate and support maintenance/engineering team and environmental health and safety (EHS) team and other department for smooth work process • Role play on how to provide inputs to the concerned stakeholders for reviewing and detect non-compliance communicate effectively with colleagues including members 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>in the own group as well as other groups.</p> <ul style="list-style-type: none"> • Use all forms of verbal and non-verbal methods to communicate clearly and effectively with colleagues, supervisors, customers and other stakeholders. • Interact appropriately with customers by understanding their body language. Apply the best practices for grooming to look presentable and make good impression on customers. • Use proper personal etiquettes at workplace. • Acquire knowledge and understanding required for team working. • Resolve inter-personnel conflicts and achieve smooth workflow. • Assist colleagues in resolving problems. • Achieve optimal servicing quality and standards with full cooperation of colleagues. 				
4.	Carry out housekeeping RSC/N5001 Version: 3.0	<ul style="list-style-type: none"> • Describe what is housekeeping. • Explain the importance of housekeeping in storage area. • List the cleaning equipment and chemicals used for cleaning process. • Identify various safety board's/signs placed on the shop floor. • Discuss the importance of adequate ventilation during cleaning work. • Discuss the importance of monitoring and supervising the cleaning activities. • Describe what is '5S.' • Define each 'S' and its meaning. • Discuss the necessary precautions to avoid any hazard and accident during cleaning activities. <p>Discuss the documents and records needed to be maintained and updated related to</p>	40	60	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>cleaning activities done.</p> <ul style="list-style-type: none"> • Demonstrate how to inspect the area for cleaning purpose. • Apply appropriate ways to check the working condition of cleaning equipment. • Demonstrate the cleaning process of creel room area and equipment with the specified cleaning aid and chemicals. • Prepare a sample report related to issues occur during cleaning activities and for requirement of any additional cleaning at work area. • Apply appropriate ways to check that work area is cleaned properly after completion of cleaning activities. • Show how to return back the cleaning equipment and material to store after completion of work. • Show how to dispose the waste material properly as per the organization's policies and environmental regulations. • Identify the potential risks, damages and major causes of potential injuries such as sharp objects, burns, falls, etc. and report the same to the concerned authorities Follow the safety, health and environment related practices developed by the organization • Illustrate the safety procedures (firefighting, first aid) to be followed within the organization • Perform inspection of the working area while taking into account various surfaces • Develop a plan with the seniors for cleaning the area to avoid re-soiling clean areas and surfaces • List the various types of PPE and their usage. 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Operate the machine using the recommended Personal Protective Equipment (PPE) • Maintain a clean and safe working environment near the workplace and ensure there is no spillage of chemicals, production waste, oil, solvents etc. • Ensure that there is adequate ventilation for the work being carried out • Check the housekeeping equipment and supplies and replenish, if required • Demonstrate how to clean and return the equipment, materials and PPEs that were used to the store • Discuss the importance of maintaining • schedules and records for housekeeping duty • Ensure the work area, tools, equipment and materials are clean • Store cleaning material and equipment in the correct location and in good condition • Ensure cleanliness of self and the workplace without disturbing others • Follow daily cleaning schedules according to organization standards • Use correct cleaning methods for the work area, type of soiling and surface • Sort materials, tools, equipment, spare parts and place them in their designated storage area • Follow proper procedures for marking or repairing • Follow proper storage procedures for spares • Follow the proper procedure for dealing with the accidental damage, if any, caused while carrying out work • List the importance of waste disposal • Carry out segregation of waste into hazardous and non-hazardous waste and dispose 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<p>the waste as per SOP</p> <ul style="list-style-type: none"> • Participate in training programs, audit, and other activities of 5s groups • Follow 5S guidelines at workplace • Perform the job within given time as per quality standards/work schedule • Identify and manage resource and use it efficiently and effectively • Prepare a sample report of data/problems/incidents as applicable in a timely manner • Perform in accordance with the organisational policies and procedures • Follow the reporting structure laid down by the organisation • Manage time effectively at work • Apply best practices to keep workplace clean • Acquire knowledge and understanding required for planning and organising. • Interact and communicate effectively with colleagues including members in the own group as well as other groups • Use all forms of verbal and non-verbal methods to communicate clearly and effectively with colleagues, supervisors, customers and other stakeholders • List the required documents related to one's role in the organisation • Prepare a sample form showing how to fill the details in an appropriate manner • Ensure completion of all documentation within stipulated time according to company procedure • Ensure that confidentiality of information is maintained at all times <p>Apply the best practices for grooming to look presentable and make good impression on customers</p>				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Use proper personal etiquettes at workplace • Acquire knowledge and understanding required for team working • Resolve inter-personnel conflicts and achieve smooth workflow • Assist colleagues in resolving problems • Achieve optimal servicing quality and standards with full cooperation of colleagues • Define need of Quality Control in Tyre/Rubber products finishing • Ensure damage free handling of the equipment • List the range of checks to be performed on the final products • Use appropriate measuring instruments, equipment, tools, accessories etc, as required • Perform diagnoses accurately and within the assigned time • Ensure 100% customer satisfaction • Perform steps for establishing the suspected reasons for the non- conformance • Follow the catalogues to match the products • Communicate problem/remedial action to appropriate parties • Take corrective action for problems identified according to the company procedures within the stipulated time • Closely monitor the corrective action • Evaluate implementation of corrective action taken to determine if the problem has been resolved • Discuss with the seniors whether the corrective action selected is viable/practical or not • Describe need for escalation 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> Discuss how to escalate the problem laid down by the escalation matrix within the stipulated time Follow the documentation procedure for recording such problems, as per company norms 				
5.	Carry out health and safety RSC/N5007 Version: 3.0	<ul style="list-style-type: none"> Explain the health and safety requirements in storage facility. Discuss organisational procedures for health, safety and security and individual role and responsibilities related to the same. Describe the ill-effects of improper storage conditions in storage area. List the safety arrangement available in storage area. Outline the requirements of Personal Protective Equipment (PPE) during storage operations. State details of common injuries which can occur while working in a storage area. Recall the constituents of a first aid box used in industry. Demonstrate the use of the given Personal Protective Equipment (PPE). Demonstrate how to handle fire emergencies through a role play. Demonstrate how to use a multi-purpose fire extinguisher on simulated fire. Select the fire extinguisher from the given fire extinguishers, for the specified fire type and class. Demonstrate first aid procedure for a given injury. List the health, safety, environment guidelines and regulations in accordance with international/national standards or the organizational standards Demonstrate how to use a multi-purpose fire extinguisher on simulated fire. 	30	70	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Ensure that all activities are carried out in an appropriate manner without risking lives • Spread awareness about first aid, evacuation and emergency procedures • Follow all safety procedures at all times without neglecting any event • Demonstrate how to use safety materials such as protective gear, goggles, caps, shoes, etc. (as applicable with workplace) • Demonstrate how to handle heavy and hazardous materials with care and using appropriate tools and handling equipment such as trolleys, ladders • Discuss the different methods for minimizing environmental damage during work. • Use certified/tested tools and machine • Adhere to all safety norms (such as wearing protective gloves and shoes) • List the health, safety, environment guidelines and regulations in accordance with international/national standards or the organizational standards • Demonstrate how to safely handle the fork type trimming knife • List the materials to be avoided on the inspection table/place • Ensure that all activities are carried out in an appropriate manner without risking lives • Adhere to all safety norms (such as wearing protective gloves, masks and shoes) • Monitor closely all procedures and work instructions for controlling risk • Report any accidents, incidents or problems without delay to an appropriate person and take immediate necessary action to reduce further danger. 				
6.	Follow ethical	<ul style="list-style-type: none"> • Discuss organisational policies for use of alternate energy source, such as solar energy, 	40	60	70%	70%

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
	and sustainable practices at the workplace RSC/N5603 Version: 1.0	<p>for the site.</p> <ul style="list-style-type: none"> • Discuss the importance of efficient utilisation of fuels, material, water and energy/ electricity. • Explain the processes to optimize usage of fuels, material, water and energy/ electricity. • Enlist common practices for conserving electricity at workplace. • Discuss the significance of greening. • Classify different categories of waste for the purpose of segregation. • Differentiate between hazardous, recyclable and non-recyclable waste. • Discuss various methods of waste collection and disposal. • Discuss the importance of completing tasks on time. • Discuss the ways to adjust the communication styles to reflect sensitivity towards gender and persons with disability (PWD). • Discuss gender-based concepts, issues and legislation as well organization standards, guidelines, rights and duties of PwD. • Discuss the importance of PwD and gender sensitization. • State the importance of following organizational standards and guidelines related to PwD. • Employ practices for efficient utilization of fuels, material, water and energy/ electricity. • Apply appropriate ways to prevent soil erosion during plantation and other related activities. 				

S. No	Module/NOS Name, Code, Version	Outcomes	Assessment Marks		Passing Percentage	
			Th.	Pr.	Th.	Pr.
		<ul style="list-style-type: none"> • Demonstrate proper waste collection and disposal mechanism depending upon types of waste. • Apply appropriate ways to organise storage of recyclable and reusable material at identified location. • Employ different means and methods of communication depending upon the requirement to interact with the team members. • Demonstrate how to communicate with different genders and persons with disability (PwD) in a sensitive manner. • Role play a situation on how to offer help to people with disability (PwD) if required at work. 				
	Total Marking		190	310		

Glossary

Term	Description
Sector	Sector is a conglomeration of different business operations
Sub-sector	Sub-sector is derived from a further breakdown based on the characteristics and interests of its components.
Occupation	Occupation is a set of job roles, which perform similar/ related set of functions in an industry.
Job role	Job role defines a unique set of functions that together form a unique employment opportunity in an organization.
National Occupational Standards (NOS)	NOS are occupational standards which apply uniquely in the Indian context.

Acronyms

Acronym	Description
NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training

Annexure 1: Tools and Equipment

List of Tools and Equipment

The tools and equipment required are:

Sno	Tool / Equipment Name	Specification (per batch of 30 trainees)
1	Cre-o software	3
2	Solid Works software	3
3	CAE software	3
4	Computers / Laptops	30
5	NX software	3
6	Auto CAD/CAM & Coral Draw	3
7	Charts	30
8	Black / White board & Duster.	1
9	LCD Projector/Screen	1

Classroom Aids

The aids required to conduct sessions in the classroom are:

- 1 Projector
- 2 Computer/laptops
- 3 Internet connectivity
- 4 Whiteboard

Annexure 2: Assessment Strategy

This section includes the processes involved in identifying, gathering and interpreting information to evaluate the learner on the required competencies of the program.

Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SDSM/SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records
- If the batch size is more than 30, then there should be 2 Assessors.

Testing Environment: Assessor must:

- Confirm that the centre is available at the same address as mentioned on SDMS or SIP
- Check the duration of the training.
- Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
- Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
- Confirm the number of TABs on the ground are correct to execute the Assessment smoothly.
- Check the availability of the Lab Equipment for the particular Job Role.

Assessment Quality Assurance levels / Framework:

- Question papers created by the Subject Matter Experts (SME)
 - Question papers created by the SME should be verified by the other subject Matter Experts along with the approval required from SSC
 - Questions are mapped with NOS and PC
 - Question papers are prepared considering that level 1 to 3 is for the unskilled & semi-skilled individuals, and level 4 and above are for the skilled, supervisor & higher management
- Apprenticeship Curriculum: NAPS Jr. Machine Operator – CNC Milling of Plastic Page 20 of 14
- Assessor must be ToA certified

- Assessment agency must follow the assessment guidelines to conduct the assessment

Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding
- Biometric or manual attendance sheet (stamped by TP) of the trainees during the training period
- Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos.

Method of verification or validation:

- Surprise visit to the assessment location
- Random audit of the batch
- Random audit of any candidate

Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
- Soft copies of the documents & photographs of the assessment are uploaded / accessed from Cloud Storage and are stored in the Hard Drive

On the Job:

1. Assessment for on the job training to be conducted by the industry partner on the practical competency output defined in the NOS/QP and the assessment criteria.
2. The candidate must score 70% in each module to complete the OJT.
3. Tools of Assessment that can be used are:
 - a. Videos of Trainees during OJT should be shared by employer to RCPSDC.
4. Assessment will ensure that the apprentice will be able to:
 - a. Work effectively and efficiently as per schedules and timelines while complying with the health and hygiene norms.
 - b. Implement safety practices.
 - c. Optimize the use of resources to ensure less wastage and maximum conservation.
 - d. Communicate effectively and develop interpersonal skills.